



## Autumn Term 2021 Webinar and Seminar programme

All the costs for the webinars and seminars are included below. Non-members are charged at twice the price of members for webinars and please ask for costs for seminars for non-members.

Bookings are via the AGBIS website [www.agbis.org.uk](http://www.agbis.org.uk). Bookings for some of the webinars are via other associations. The webinars in green are bookable via HMC, the webinars in purple are bookable via BSA and the webinars in orange are bookable via the ISBA. The booking links for these associations are below. More information is in this flyer and also on our website bookings page.

Recordings of the webinars are available at the same cost as attending live.

Registration links will be emailed to those who have registered for webinars around two working days before the webinar date.

Further information about the seminar will be sent to delegates around 1 week before the seminar date.

### **BSA/AGBIS Safeguarding highlights for Governors (webinar)**

**Thur 9 September – 17:00 – 18:00**

This joint BSA/AGBIS webinar is aimed at all Governors, especially those with particular responsibility for Safeguarding and/or Boarding. This webinar will give Governors an overview regarding their safeguarding responsibilities and will focus on recent updates relevant to the sector. There will also be a focus on ensuring appropriate responses to the safeguarding situation post-COVID. This webinar will cover the new additions to KCSIE 2020 and recent amendments to the *Guidance for safer working practice...* and online safety Government releases. For Governors with an interest in boarding, comment will be made on the expected updates to the NMS.

*Bookings for this webinar are via the BSA – to book please email [bethan@boarding.org.uk](mailto:bethan@boarding.org.uk) with the delegates full name, role, work email address, organisation, GDPR consent to send information relating to training and recording consent (understanding that the BSA will be recording the sessions and that delegates agree to this, though delegates won't have cameras on screen).*

### **BSA/AGBIS Foundations for boarding school Governors – roles, responsibilities and collective governance (webinar)**

**Wed 6 October – 17:00 – 18:00**

This webinar, led by Richard Harman, Chief Executive AGBIS, will review the roles and responsibilities of Governors of boarding schools and discuss how governors demonstrate collective governance. Best practice recommendations as to the development of the role of Governor, fulfilling responsibilities and ensuring successful governance will be discussed. There will be opportunity for delegates to put any questions they may have about being a Governor of a boarding school, understanding the role and current issues to Richard, and to Robin Fletcher, Chief Executive, BSA Group.

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## **BSA/AGBIS Foundations for boarding school Governors – how to question and challenge (webinar)**

**Tues 30 November – 17:00 – 18:00**

This webinar will talk delegates through how individual Governors and Governing bodies can provide schools with a robust degree of challenge and offer best practice suggestions for how to develop suitable audit models with school leadership teams. Delegates will be able to put questions to the speakers and Chair to raise specific issues or challenges they are facing.

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## **BSA/AGBIS Foundations for boarding school Governors – the international market, working with Agents and Guardians (webinar)**

**Tues 7 December – 17:00 – 18:00**

For those staying current with the boarding sector, it will be clear that interest in growth and development, likely involves developing the offering your school can make to international families interested in a British education for their child. This webinar will provide an update on the international market for recruitment and marketing, and also provide best practice suggestions for working with Agents, and Guardians.

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### **Pricing for the joint BSA/AGBIS webinar series**

Member webinar fee per webinar (one place)	£50
Member webinar fee per webinar (two places)	£60
Member webinar fee per webinar (three places)	£70
Non-member webinar fee per webinar	£100

Invoices will be sent directly to schools or individuals from the BSA.

### **AGBIS/HMC Good Governance Programme**

Jointly developed by AGBIS and HMC, the Good Governance Programme provides support and recognition of high-quality governance in HMC member schools. It comprises of a new Governor Training Framework (seven webinars) and optional Good Governance Programme certificate.

### **What does a commitment to delivering public benefit look like? (webinar)**

**Thur 16 September - 16:00 – 17:30 - £75 (excluding VAT) per delegate**

In association with HMC, this webinar will be led by Richard Harman, Chief Executive, AGBIS and Simon Hyde, General Secretary and Membership Secretary, HMC and will look at your duties as charitable trustees in delivering public benefit supported by case studies and practical advice.

*Bookings for this webinar are via HMC. Please book via the following link -*

*<https://hmcpcd.arlo.co/w/courses/541-agbis-hmc-good-governance-programme-what-does-a-commitment-to-delivering-public-benefit-look-like-thursday-16-september-2021/574>*

## What makes a good relationship between the Governors, Head, Bursar and Clerk? (webinar)

**Thur 14 October - 16:00 – 17:30 - £75 (excluding VAT) per delegate**

In association with HMC, this webinar will be led by Richard Harman, Chief Executive, AGBIS and Simon Hyde, General Secretary and Membership Secretary, HMC and will look at what makes a good relationship between these key roles. Using case studies, this webinar will highlight the importance of clear objective setting, the importance of continuous professional development and feedback. It will also explore what to do when things go wrong.

Bookings for this webinar are via HMC. Please book via the following link

<https://hmcpd.arlo.co/w/courses/542-agbis-hmc-good-governance-programme-what-makes-a-good-relationship-between-the-governors-and-head-thursday-14-october-2021/575>

## Everyone's Invited Webinar Series – Webinar 2

**Thur 2 September – 16:00 – 17:30**

This webinar follows on from webinar 1 with a focus on PSHE and RSHE. It provides an overview of the new RSHE policy, explores implications for implementation, and signposts where helpful resources and teaching approaches can be found.

## ISBA/AGBIS TPS (FREE WEBINAR)

**Fri 10 September – 11:00 - 12:15**

In this session, experts from Lane Clark & Peacock will discuss the option of phased withdrawal from the Teacher's Pension Scheme and consider current trends based on their experience of working with many in the independent schools' sector, particularly since the increase in employer contributions in September 2019.

Bookings are via the ISBA website and a Bursar or Clerk with a login will need to make the booking - <https://members.theisba.org.uk/cpd/courses-and-webinars/course.aspx?id=762>.

**If you need any assistance with your booking then please email ISBA - [office@theisba.org.uk](mailto:office@theisba.org.uk)**

## Everyone's Invited Webinar Series – Webinar 3

**Mon 13 September – 16:00 – 17:30**

Webinar 3 looks at the wider implications for schools. How to promote a positive school culture for all pupils; how to hear what pupils say; engaging with parents; supporting staff so that they feel confident in responding to allegations of peer-on-peer abuse. It will also emphasise the importance of working with other agencies to promote safeguarding.

## Risk Management webinar series: 17:00 – 18:30

A programme of risk management webinars has been created to help governors to understand their roles and responsibilities including questions they should be asking. Each module will be hosted by Cheryl Connelly and Sam Coutinho and will comprise of a 5-minute introduction, 45 minutes of presentations from specialist speakers from the sector and 40 minutes of discussion and debate on how questions can be used practically. Each module will conclude with questions governors should be asking in their schools:

Module/Date	Aim	Topic
<b>1. The role and responsibility of governors</b> <b>Wed 15 Sept</b>	To help governors know what they are required to do and how to do it	<ul style="list-style-type: none"><li>Principles of risk management</li><li>Governor responsibilities</li><li>Charity Commission guidance</li><li>Sharing of good practice</li></ul>

<p><b>2. The role of governors in managing financial risks</b> Wed 29 Sept</p>	<p>To help governors understand how the financial risks are managed effectively</p>	<ul style="list-style-type: none"> <li>• Key financial risks and the controls required</li> <li>• Responsibilities of governors for financial oversight</li> <li>• Risk of insolvency</li> <li>• Risk of Fraud</li> </ul>
<p><b>3. The role of governors in identifying and managing marketing risk</b> Wed 13 Oct</p>	<p>To help governors understand how marketing risk can impact the financial success or failure of a school and to arm governors with key questions to ask to offer constructive challenge that helps reduce any risk</p>	<ul style="list-style-type: none"> <li>• Marketing risk as a major financial risk</li> <li>• How marketing impacts the financial model of a school</li> <li>• Governors' responsibilities for a marketing strategy that can deliver results and what this looks like</li> <li>• Measuring performance beyond pupil numbers</li> </ul>
<p><b>4. Your board culture might be one of your school's biggest risks</b> Wed 3 Nov</p>	<p>To help governors create a school culture that ensure risk is managed well</p>	<ul style="list-style-type: none"> <li>• What do we mean by culture?</li> <li>• Case studies of where not enough questions were asked by boards</li> </ul>
<p><b>5. The role of governors in managing Insurance and legal risk</b> Wed 10 Nov</p>	<p>To help governors understand how legal and insurance risks are being managed</p>	<ul style="list-style-type: none"> <li>• What insurance does and doesn't do in risk management</li> <li>• Insurance risks</li> <li>• Legal risks governors should be focussing on</li> <li>• Case study – 10 examples of Boards not making decisions and the consequences</li> </ul>
<p><b>6. The role of governors in identifying and managing external risks</b> Wed 17 Nov</p>	<p>To help boards to horizon scan and identify external risks that could have a significant impact on the school</p>	<ul style="list-style-type: none"> <li>• What have we learnt from Covid 19 about risk management in our schools</li> <li>• Tools to identify external risks</li> <li>• Analysis of emerging global, national and school risks</li> </ul>
<p><b>7. The role of governors in managing safeguarding risks</b> Tues 30 Nov</p>	<p>To help governors to understand their role in safeguarding in the school and knowing the questions to ask</p>	<ul style="list-style-type: none"> <li>• Safeguarding risks</li> <li>• Questions governors should ask</li> </ul>
<p><b>8. Governance</b> Wed 1 Dec</p>	<p>To help governors address governance risks and how to avoid a failure in governance</p>	<ul style="list-style-type: none"> <li>• Identification of governance risks</li> <li>• Tools to support governors</li> </ul>

## Pricing for Risk Management webinar series:

£75 per individual session

£525 for the webinar series (8 modules)

### **Equality, Diversity and Inclusion (EDI) Strategy Launch (webinar)**

**Thur 16 September – 11:00 – 12:00 - £50 per delegate**

AGBIS have been working alongside Farrer & Co to produce an EDI strategy toolkit. This resource is to support governors in understanding equality, diversity and inclusion and helping them to embed fairer and more equal cultures within their school community, which is ultimately to everyone's benefit and is the right thing to do. This webinar will highlight how to use the toolkit in your schools and will launch future EDI webinars.

### **Franchising (webinar)**

**Tues 21 September – 11:00 – 12:00 - £50 per delegate**

Speaker: Fiona Boswell, (Partner, Knights plc)

Access to quality education is as central a desire as ever for parents globally, savvy independent schools are embracing this opportunity for growth by taking their brand and concept to pastures new and overseas. Franchising can be a suitable method for achieving this growth without schools needing to incur the expense and hassle of sourcing and funding overseas locations. This webinar flags the key principles involved and what you need to be aware of.

### **Developing your most important asset – your leadership team (webinar)**

**Thur 7 October - 10.00 – 11:30 - £75 per delegate**

Speaker: Nicky Bright of Bright Lead Ltd

To ensure your school is getting the very best from its leadership team it is vital you know how to ensure they have the sustained energy and enthusiasm to continue to invest in their professional and personal development. Recent pressures mean this investment has, understandably, often been overlooked in favour of more immediate issues, and many more are now at risk of burning out and stepping down early from their roles creating a succession planning issue for governors.

This webinar will look at what you can do to ensure you protect your most important asset by developing a culture where the leadership team are supporting and developing themselves despite, or even because of, the current pressures they are facing.

In particular this webinar will look at:

- managing the emerging risk of a leadership vacuum by sustaining your senior leadership team,
- how is the school planning for the professional development needs of the school's most important asset – the senior team?
- measuring, monitoring and reporting to the Governing Body about those professional development needs,
- what should be done to ensure a culture where the senior team continue to invest in themselves and ensure they are both performing at the highest level and enjoying the pressures of the job.

### **Governor's coffee and catch-up session (FREE WEBINAR)**

**Mon 11 October – 10:00 – 11:00**

After the launch of our AGBIS coffee and catch-up sessions last term, it has been decided to make these sessions for governors at any of our member schools in any region and to run them twice a term. These sessions will be informal online sessions held via zoom giving all members the opportunity to stay connected with colleagues.

You will be invited to put forward any questions or topics that you would like to discuss, or find out more about. We will aim to address as many of these as we can through the meeting and help you build and strengthen your networks to make sure you have the support you need.

### **Clerk's coffee and catch-up session (FREE WEBINAR)**

**Thur 14 October - 10:00 – 11:00**

As promised, we are launching half termly coffee and catch-up sessions for all Clerks. These will be informal online sessions held via zoom giving Clerks the opportunity to stay connected. You will be invited to put forward any questions or topics that you would like to discuss or find out more about. We will aim to address as many of these as we can through the meeting and help you build and strengthen your networks to make sure you have the support you need.

### **AGBIS Briefing (FREE WEBINAR)**

AGBIS Briefings for 2021 are sponsored by



**Mon 18 October – 17:00 – 18:00 – Free for member schools**

Richard Harman, Chief Executive and Cheryl Connelly, Director of Training, AGBIS will provide members with the latest updates from the sector.

### **Finance for the non-financial governor (seminar)**

**Thur 21 October – 10:00 – 16:00 - £195 per delegate**

**Offices of haysmacintyre, 10 Queen Street Place, London EC4R 1AG**

In association with haysmacintyre - this seminar sets out to demystify schools' finances for those governors from a non-financial background so that can have greater confidence and contribute fully to the governing body's collective responsibility.

### **Newly Appointed Governors (webinar)**

**Mon 8 November – 09:45-12:00 - £100 per delegate**

Speakers: Richard Harman, AGBIS Chief Executive, David Woodgate, ISBA Chief Executive and Nick Gregory, Headmaster of Wycliffe College.

This webinar will cover Governors' responsibilities and governance from both a Chair of Governors and Head's perspective and will summarise the key areas newly appointed governors need to know, including best practice examples and pitfalls to avoid.

### **New Clerks/Experienced Clerks (seminar)**

**Tues 9 November – 10:00 – 13:30 (New Clerks) 12:30 – 16:00 (Experienced Clerks) -**

**£135 per delegate**

**Cazenove Capital, 1 London Wall Place, London EC2Y 5AU**

After listening to member feedback, this is the first time AGBIS/ISBA have run a seminar for Experienced Clerks. The morning will be for New Clerks and the afternoon will be for Experienced Clerks. There will be a chance for New and Experienced Clerks to network over lunch and to share best practice.

### **Newly Appointed Governors (seminar)**

**Tues 16 Nov - 10:00 – 16:00 - £195 per delegate**

**Victory Services Club, Seymour Street, London, W2 2HF**

This seminar is the essential introduction to governance for new governors and will include governance from the Head's perspective, governors' role and responsibilities and allow discussion groups on typical issues facing school governors.

### **Clerk's coffee and catch-up session (FREE WEBINAR)**

**Thur 25 November - 10:00 – 11:00**

This is the second of the half termly coffee and catch-up sessions for all Clerks. These will be informal online sessions held via zoom giving Clerks the opportunity to stay connected. You will be invited to put forward any questions or topics that you would like to discuss or find out more about. We will aim to address as many of these as we can through the meeting and help you build and strengthen your networks to make sure you have the support you need.

### **Governor's coffee and catch-up session (FREE WEBINAR)**

**Mon 29 November – 10:00 – 11:00**

These sessions will be informal online sessions held via zoom giving all members the opportunity to stay connected with colleagues.

You will be invited to put forward any questions or topics that you would like to discuss, or find out more about. We will aim to address as many of these as we can through the meeting and help you build and strengthen your networks to make sure you have the support you need.

### **Scottish schools (FREE WEBINAR)**

**Thur 2 December – 17:00 – 18:30**

In association with Morton Fraser, this webinar will address any current issues relating to Scottish schools at the time.

### **AGBIS Briefing (FREE WEBINAR)**

AGBIS Briefings for 2021 are sponsored by



**Mon 6 December – 17:00 – 18:00 – Free for member schools**

Richard Harman, Chief Executive and Cheryl Connelly, Director of Training, AGBIS will provide members with the latest updates from the sector.