



## Spring Term 2021 Webinar programme

All the costs for the webinars are included below. Non-members are charged at twice the price of members.

Bookings are via the AGBIS website [www.agbis.org.uk](http://www.agbis.org.uk). Bookings for some of the webinars are via other associations. The webinars in green are bookable via HMC and the webinars in purple are bookable via BSA. The booking links for these associations are below. More information is in this flyer and also on our website bookings page.

Registration links will be emailed to those who have registered around three days before the webcast date.

Our series will cover the following topics:

### Adapting/Surviving/Thriving during difficult times (FREE webinar)

**Thurs 14 Jan – 10.30 to 12.00pm**

In association with HCR and Guy Biggin as guest speaker, the webinar will give an overview of the current issues affecting the sector, to include a brief TPS update followed by a choice of three breakout sessions:

1. Finance and turnaround and strategic opportunities (HCR – Kate Hickey, Partner and Robin Koolhoven, Partner)
2. Dealing with parental complaints during the pandemic (HCR – Kristine Scott, Partner and Head of Education and Paul Watkins, Associate)
3. Looking after and managing your staff during the pandemic (HCR – Rachel Parkin, Partner and Oliver Daniels, Senior Associate)

Guy Biggin will conclude the webinar with “Key Financial Indicators for 2021”

***Please note that this webinar will have breakout sessions and these will not be included in the recording of the session.***

### Experienced Clerks

**Tues 19 Jan – 11.00 to 12.30pm - £75 per delegate**

AGBIS and ISBA are jointly hosting a webinar for experienced Clerks with two years' experience. This webinar will outline the work both organisations are doing to develop the Clerk's role giving practical advice on how to ensure Governors discharge their roles and responsibilities as well as Clerks investing in their own continuous professional development.

### Governance Masterclasses for Chairs and Vice Chairs (series of three webinars)

**Tues 19 Jan, 26 Jan & 2 Feb – 5.00 to 6.30pm - £75 per delegate per webinar**

Hosted by AGBIS, in association with BDB Pitmans' Independent Schools legal team, this Masterclass will provide you with a governance toolkit to enable you to get the best out of your Governing Body, and in turn the best out of your School.

#### ***Tuesday 19 January, 5.00 to 6.30pm: Governance Masterclass for Chairs & Vice Chairs - Part 1***

Building an effective Governing Body: How is the Chair's role different to that of the other Governors? Who are your governors? Do they know what they should be doing? How are they performing?

We will start by looking at the skills sets that each Governing Body should have, the key requirements of Governors, performance reviews and how AGBIS's Model Governance Manual for Schools can improve your governance.

**Tuesday 26 January, 5.00 to 6.30pm: Governance Masterclass for Chairs & Vice Chairs - Part 2**

How do you and your Governors interact with the senior leadership team, in particular the Head? How do you and your Governors use your time?

This session will consider how Chair and Vice Chairs can set the key relationship between the Governors and the SLT on the right course and navigate the fine line between effective oversight and 'meddling' in management. It will also look at how Chairs can best prioritise Governors' time, with reference to agenda setting and committee structures.

**Tuesday 2 February, 5.00 to 6.30pm: Governance Masterclass for Chairs & Vice Chairs - Part 3**

Do you set aside enough time to look at your School's medium to long term strategy and risk profile? Do you have a handle on how the School is planning to maintain/increase its income streams?

Dealing with the immediate challenges of the covid pandemic is an inevitable priority, nevertheless a key role of the Chair is to ensure that the Governing Body takes ownership of securing and overseeing the long-term sustainability of the School, in particular its financial viability. This last session will look at the Governing Body's role in the oversight of fundraising (and associated data protection considerations), income from the school estate and property development, the use of restricted funds and the associated risk 'red flags' that you as Chair/Vice Chair should be aware of. We will then wrap up with a summary of the top tips and suggested actions from this Masterclass series.

**Creating an impactful leading-edge learning experience**

**Wed 20 Jan – 3.00 to 4.00pm - £50 per delegate**

In association with RM Education, this webinar looks at developing a forward thinking, innovative IT strategy and vision that excites and delivers real value in the classroom, whilst balancing investment and total cost of IT ownership.

**Strategic Financial Planning Part 2 - Recording available to purchase for Part 1 broadcasted on 1 October**

**Thurs 21 Jan – 4.30 to 6.00pm - £75 per delegate**

This joint GSA/AGBIS led webinar is a follow on from the first presentation and will focus on why strategy should not be put on hold and how Governors and Heads ascertain their future viability through key performance indicators, national context, local markets and impact of further lockdown scenarios. Hosted by Donna Stevens, (CEO, GSA), Richard Harman (CEO, AGBIS), Sue Hincks (Headmistress, Bolton School Girls' Division) and John Murphie (COO, ISBA).

**Good Governance (FREE Webinar)**

**Fri 22 Jan 10.30 to 12.00pm – Free for member schools**

This webinar launches the Good Governance Programme jointly developed by AGBIS and HMC to support and provide recognition of high-quality governance in HMC member schools. It comprises of a new Governor Training Framework (seven webinars) and optional Good Governance Programme certificate.

Bookings for this webinar are via HMC. Please book via the following link -

<https://hmcpcd.arlo.co/w/courses/531-an-overview-of-good-governance-friday-22-january-2021>

More information about the [AGBIS/HMC Good Governance Programme](#).

### **The work of the Education Committee**

**Mon 25 Jan 4.00 to 5.30pm - £75 (excluding VAT) per delegate**

In association with HMC, this webinar will look at the mechanics of what makes an education committee deliver outcomes as well as educational issues, helping Governors and Heads understand best practice in oversight and governance of education in their schools so that they can make sure the education committee is excellent.

*Bookings for this webinar are via HMC. Please book via the following link -*

*<https://hmcpcd.arlo.co/w/courses/532-the-work-of-the-education-committee-monday-25-january-2021>*

*More information about the [AGBIS/HMC Good Governance Programme](#).*

### **Better boarding provision: a seminar for Governors**

**Wednesday 27 January or Wednesday 7 July - 10:30am – 3:30pm (lunch break 12.30 – 1.30pm) - £135 per delegate**

This one-day on-line seminar is aimed specifically at Governors with responsibility for boarding welfare, and safeguarding, but is also suitable for all Governors who need an in depth understanding around their responsibilities for safeguarding and meeting the needs of boarders at schools with boarding provision. This training day will provide a domestic and international context to the boarding sector and consider the latest challenges facing the boarding sector as a whole, as well as considering the day to day issues boarding staff are working through with the boarders in their care, and with their boarding facilities. Attention will also be given to the role of the boarding and safeguarding Governor, with specific reference to the latest guidance, legislation and research. The responsibilities and duties of Governors are wide ranging, but a sound knowledge of the framework for policy, monitoring and scrutiny will enable effective and confident practice. Similarly, a clear understanding of procedures and policies used by schools will help if Governors are called upon to act in difficult situations.

*Bookings for this webinar are via the BSA. Booking link for the 27 January -*

*<https://www.boarding.org.uk/media/calendar/event/7077/BSA-AGBIS-day-seminar-Better-boarding-provision-a-seminar-for-Governors/>*

*Booking link for the 7 July - <https://www.boarding.org.uk/media/calendar/event/7078/BSA-AGBIS-day-seminar-Better-boarding-provision-a-seminar-for-Governors/>*

### **Foundation for boarding school Governors webinar series (5 webinar series)**

**5.00 – 6.00pm**

#### **1. Foundations for boarding school Governors: the roles and responsibilities - Thursday 28 January (prices are below)**

This webinar, led by Richard Harman, Chief Executive AGBIS, will review the roles and responsibilities of Governors of boarding schools. The development of the role of Governor for a boarding school, and best practice recommendations for fulfilling responsibilities will be discussed. There will also be an opportunity for delegates to put any questions they may have about being a Governor of a boarding school to Richard, and to Robin Fletcher, Chief Executive, BSA Group.

*Bookings for this webinar are via the BSA. Please book via the following link –*

*<https://www.boarding.org.uk/media/calendar/event/7080/BSA-AGBIS-webinar-series-Foundations-for-boarding-school-Governors-the-roles-and-responsibilities/>*

**2. Foundations for boarding school Governors: collective governance –  
Wednesday 17 February (prices are below)**

This webinar, led by Richard Harman, Chief Executive AGBIS, will discuss how governors demonstrate collective governance of boarding schools and best practice recommendations will be discussed. There will also be an opportunity for delegates to submit any issues in advance of the webinar at the time of booking so Richard can include these in his presentation to give timely advice.

*Bookings for this webinar are via the BSA. Please book via the following link –  
<https://www.boarding.org.uk/media/calendar/event/7081/BSA-AGBIS-webinar-series-Foundations-for-boarding-school-Governors-collective-governance/>*

**3. Foundations for boarding school Governors: how to question and challenge –  
Monday 15 March (prices are below)**

This webinar will talk delegates through how individual Governors and Governing bodies can provide schools with a robust degree of challenge and offer best practice suggestions for how to develop suitable audit models with school leadership teams. Delegates will be able to put questions to the speaker and Chair.

*Bookings for this webinar are via the BSA. Please book via the following link –  
<https://www.boarding.org.uk/media/calendar/event/7082/BSA-AGBIS-webinar-series-Foundations-for-boarding-school-Governors-how-to-question-and-challenge/>*

**4. Foundations for boarding school Governors: safeguarding –  
Friday 30 April (prices are below)**

This webinar will take delegates through the latest developments, recommendations and actions relating to ensuring excellent safeguarding and child protection provision in their schools. Focusing notably on boarding schools and the boarding community, the session will cover areas that Governors should be focusing their interest and oversight on to ensure that policy is built into practice and culture.

*Bookings for this webinar are via the BSA. Please book via the following link –  
<https://www.boarding.org.uk/media/calendar/event/7083/BSA-AGBIS-webinar-series-Foundations-for-boarding-school-Governors-safeguarding/>*

**5. Foundations for boarding school Governors: the international market, working  
with Agents and Guardians –  
Tuesday 1 June (prices are below)**

For those staying current with the boarding sector, it will be clear that interest in growth and development, likely involves developing the offering your school can make to international families interested in a British education for their child. With this in mind, this webinar will provide an update on the international market for recruitment and marketing, and also provide best practice suggestions for working with Agents, and Guardians.

*Bookings for this webinar are via the BSA. Please book via the following link –  
<https://www.boarding.org.uk/media/calendar/event/7084/BSA-AGBIS-webinar-series-Foundations-for-boarding-school-Governors-the-international-market-working-with-agents-and-guardians/>*

**Pricing for the joint BSA/AGBIS webinar series**

|  |      |
|--|------|
| Member series fee (one place, each of the five webinars) | £200 |
| Member webinar fee per webinar (one place)               | £50  |
| Member webinar fee per webinar (two places)              | £60  |
| Member webinar fee per webinar (three places)            | £70  |
| Non-member webinar fee per webinar                       | £100 |

Invoices will be sent directly to schools or individuals from the BSA.

### **Newly Appointed Governors**

**Tues 2 Feb – 11.00 to 12.30pm - £75 per delegate**

This webcast will cover Governors' responsibilities and Governance from a Chair of Governors perspective and will summarise the key areas newly appointed governors need to know, including best practice examples and pitfalls to avoid.

### **Being Conscious of Unconscious Bias Part 2 (Recording available to purchase for Part 1 broadcasted on 28 September) - £50 per delegate**

**Thurs 4 Feb 11.00 to 12.00pm**

Speaker: Joanne Frew, Partner, DWF Law LLP

Our introductory webinar on unconscious bias looked at where unconscious bias comes from, how we recognise it and the effect it may have. This session takes a closer look at the impact of unconscious bias and what Governors can do to identify behaviours stemming from bias and address the source of the problem. In particular, we will look at how Governors can:

- Be aware of common unconscious beliefs /stereotypes and the impact they may have in schools
- Identify micro-behaviours arising from unconscious bias
- Question unconscious bias in others and help others raise their awareness
- Be a "courageous bystander" in order to address bias

### **AGBIS Briefing (FREE WEBINAR)**

**Mon 8 Feb 5.00 – 6.00pm – Free for member schools**

Richard Harman, Chief Executive and Cheryl Connelly, Director of Training, AGBIS will provide members with the latest updates from the sector.

### **Strategy Development**

**Mon 22 Feb 4.00 to 5.30pm - £75 (excluding VAT) per delegate**

In association with HMC, this webinar will look at how Governors and Heads understand their context to develop domestic and international strategy using a case study approach. Delegates will be invited to submit their key strategic issues in advance of the session to enable the presenters to deliver timely advice.

*Bookings for this webinar are via HMC. Please book via the following link –*

<https://hmcpd.arlo.co/w/courses/533-strategic-development-planning-monday-22-february-2021>

*More information about the [AGBIS/HMC Good Governance Programme](#).*

### **Safeguarding Risks Past and Present: How to manage safeguarding in your schools**

**Wed 3 March 10.00 to 11.30am - £50 per delegate**

Veryan Exelby and Maria Strauss of Farrer & Co together with Shelagh Willis, Safeguarding Coordinator at St Paul's School, will discuss current issues in safeguarding and how schools can prevent and react to safeguarding situations. The session will also include information and advice for school governors on how to respond to and manage historic abuse allegations. The morning will include a case study with interactive breakout rooms.

***Please note that this webinar will have breakout sessions and these will not be included in the recording of the session.***

## **Education Matters for Governors and Heads: Action on the Curriculum**

**Wed 3 March 2.00 to 3.30pm - £75 per delegate**

Speakers: Richard Harman (CEO, AGBIS), Simon O'Grady (CEO, High Performance Learning) and Christopher King (CEO, IAPS)

This webinar will look at innovations currently under way in IAPS schools with regards to the curriculum and in particular the state of the debate about the balance between a skills based or Knowledge based curriculum. What is the best shape for the future curriculum? The place of Common Entrance and 11+ tests in the independent school system and the need for a more child centred approach at school transition points. It will also focus on the landscape being shaped by the School Improvement Commission Report (Improving Schools) and calls for progressive action from governors and senior leaders to achieve excellence and equity within our schools.

## **Marketing your school – the importance of a whole school approach**

**Tues 9 March – 10.00 to 11.30am - £75 per delegate**

Speaker: Rachel Hadley Leonard

This joint webinar with AMCIS examines the importance of marketing and excellent customer service in schools and the very real problem of colleague buy-in; ensuring the whole organisation is on board with its marketing efforts. We also look at the role Governors can play in this crucial aspect of the school business:

- Why marketing is more important than ever amidst a pandemic
- Your school as a business – why excellent customer service is crucial
- Gardener to Governor - whole school understanding of marketing
- Effective methods to bring colleagues on board, and enable successful storytelling from across the school
- The Governors' role in schools' marketing with case study

## **Using the salary survey data to inform your strategy**

**Fri 12 March – 11.00 to 12.00pm - £50 per delegate**

Speaker: Rhiannon Cutler, MD, Baines Cutler

This webinar will look at how Governors can use the benchmarking data from the AGBIS/Baines Cutler Salary Survey to inform their strategy.

## **Virtual AGBIS Annual Conference**

**Wed 17 & Thurs 18 March**

More information to follow in the New Year.

## **School strategy for Governors**

**Sat 20 March – 10.00 – 2.45pm (lunch break 12.00 – 12.45) - £135 per delegate**

This on-line seminar has been designed to support Governors in their understanding and development of the role, and in formulating and shaping school strategy. The day will cover articulating strategy, tools for development, documents, planning and aligning with the Senior Team within the school as well as considering an international strategy. Consideration will be given to what the role of Governors should be in strategic planning and how to develop a genuine strategy, grounded in reality.

The on-line seminar will be delivered by senior staff from both AGBIS and BSA Group, drawing on extensive experience in supporting members in development, strategy and the role of Governors. The day will draw on case studies from both associations and delegates will leave with actionable recommendations to take back to their schools.

*Bookings for this webinar are via the BSA. Please book via the following link - <https://www.boarding.org.uk/media/calendar/event/7079/BSA-AGBIS-day-seminar-School-strategy-for-Governors/>*

### **AGBIS Briefing (FREE WEBINAR)**

**Mon 22 March – 5.00 to 6.00pm – Free for member schools**

Richard Harman, Chief Executive and Cheryl Connelly, Director of Training, AGBIS will provide members with the latest updates from the sector.

### **Covid 19 a year on – how has it changed us?**

**Tues 23 March 11.00 to 12.00pm – £50 per delegate**

In association with ISBA, this webinar looks at sharing best practice from the last 12 months and how this has been used to improve governance arrangements.

### **Finance for the non-financial Governor**

**Wed 24 March – 10.00 to 1.00pm - £100 per delegate**

It is recommended that delegates watch the 'Finance for the non-financial Governor' webinar recording from the Summer Term as this webinar builds on this content. Please [click here](#) to access the recording. This webinar looks in more detail at the elements of the statutory accounts including the Governors' Report and the key numbers, explaining Governors' responsibilities in respect of preparing the accounts on a Going Concern basis and staying alert to financial risks. This webinar will use breakout rooms to support practical application.

***Please note that this webinar will have breakout sessions and these will not be included in the recording of the session.***

### **Assimilating risks for 2021/22**

**Thurs 25 March 11.00 to 12pm – £50 per delegate**

In association with ISBA, this webinar looks at practical advice for ensuring a robust risk management culture in schools.