

## **eLearning Course for New Governors**

### **FREE to AGBIS Member Schools**

The aim of the course is to provide an overview of governance in the independent school sector.

### **Course Content and Learning Outcomes**

The course consists of 4 modules. By the end of each module, you will be able to:

#### **Module 1: The Independent Sector**

- State the characteristics of independent schools
- Explain the range and types of school
- State the size of the independent sector

#### **Module 2: Governance and Management**

- Compare and contrast the functions of school management and governance
- Explain the duties, roles and operation of a governing body

#### **Module 3: Operating an Independent School**

- Outline the academic operation of a typical school
- Understand the necessity for school and governor policies
- State the role of the Bursar and financial management
- Understand the importance of strategic planning

#### **Module 4: Key Relationships**

- List most of the duties of Chairman and Governors
- List most of the duties and responsibilities of the Head
- Explain how to and how not to interface with school staff
- Appreciate the importance of talking to parents and students

#### **About completing the course**

- The course is designed for you to learn at your own pace and convenience and each module is likely to take around 30-40 minutes
- There are multiple choice activities at the end of topics to reinforce learning, but no examination at the end of the course
- You have 3 months access to your course from the date of registration.

- When you have finished the course, you will be able to download a certificate which you can pass on to your Clerk for your training record. The certificate will only be available during your 3 months access, so we suggest downloading it immediately after completing your course.