

ASSOCIATION OF GOVERNING BODIES OF INDEPENDENT SCHOOLS

(the **Charity**)

NOTICE OF ANNUAL GENERAL MEETING

Dated 25 February 2026

NOTICE IS HEREBY GIVEN that the annual general meeting of the Charity (the **AGM**) will be held at 10am on Thursday 19 March 2026. The papers for the AGM are online, please click [here](#) to access. AGBIS Member Schools only are able to attend the AGM.

The AGM will be held at: Queen Elizabeth II Centre, Broad Sanctuary, LONDON SW1P 3EE.

The business of the AGM will be to consider and vote on the resolutions set out below and to deal with the other matters listed in the attached agenda. Resolutions 1 to 2 will be proposed as ordinary resolutions.

ORDINARY BUSINESS

1. to receive and consider the audited accounts for the year to 31 December 2025.
2. to reappoint the auditors, HaysMac LLP, and to authorise the AGBIS Directors to agree their remuneration

BY ORDER OF THE TRUSTEES



Richard Harman
Company Secretary

The Grange
3 Codicote Road
Welwyn
Hertfordshire
AL6 9LY

Company Number: 05217162
Charity Number: 1108756

NOTES TO THE NOTICE OF ANNUAL GENERAL MEETING

Proxy appointment rights

1. If you are a Member who is entitled to attend and vote at the AGM, you are entitled to appoint one or more proxies to exercise all or any of your rights to attend, speak and vote at the meeting and you should have received a proxy form with this notice of AGM. You can only appoint a proxy using the procedures set out in these notes and the notes to the proxy form.
2. Proxies may be appointed using the enclosed proxy form. This must be completed, signed and returned to the Charity's Chief Executive and Secretary, Richard Harman by returning a scanned, signed copy by email to: enquiries@agbis.org.uk. When your proxy form has been received you will receive a confirmation email. If you do not receive a confirmation email, please contact the AGBIS office by phone on 01438840730 to confirm receipt.
3. A proxy does not need to be a Member of the Charity but must attend the AGM to represent you. If you wish to appoint a proxy other than the chair of the meeting, please insert their full name in the relevant space on the form. If you leave this space blank, the chair of the meeting will be appointed as your proxy.
4. The proxy form should be received no later than 48 hours before the time of the meeting. If you want your proxy to vote in a certain way the proxy form should indicate this.
5. The appointment of a proxy will not prevent you from subsequently attending and voting at the AGM in person. If you have appointed a proxy and attend the AGM in person, your proxy appointment will automatically be terminated.
6. If you wish to terminate a proxy instruction otherwise than in accordance with Note 5 above, you must inform the Charity by delivering a written notice clearly stating your intention to terminate your proxy appointment to the Charity for the attention of the Secretary. Any power of attorney or any other authority under which the revocation notice is signed (or a duly certified copy of such power or authority) must be included with the revocation notice. The revocation notice must be received by the Secretary before the start of the AGM.

